## FORMS NEEDED TO BEGIN AN APPEAL (Civil Cases)

Forms are available at the court.

## **Notice of Appeal**

An appeal as of right shall be taken by filing a notice of appeal with the clerk of the trial court within the time allowed by Rule 4 (30 days). If the appeal is from a case in the Common Pleas Court, the notice of appeal should be filed in the appellate division of the clerk's office. **This is a required form.** You must serve a copy of the document on the prosecutor's office and complete the certificate of service at the bottom of the form.

## **Civil Docket Statement and Instructions**

The purpose of the docket statement is to assist the court in issuing a scheduling order. **This is a required form.** You must serve a copy of this document on the prosecutor's office and complete the required certificate of service at the bottom of the form.